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**Architectural Review Board**  
**Supplemental Meeting Minutes**  
June 22, 2009

**Members Present**

Owen Lindauer, Chair  
Robin Wood, Vice-Chair  
Jamie Scully  
Donna Chasen  
Lisa Peverill  
Marilynn Mendell

**Members Absent**

Barry Waldman

**Staff**

Erik Nelson

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Mr. Lindauer called the meeting to order at 7:30 p.m.

**Opening Remarks**

Mr. Lindauer noted that the purpose of the meeting was to discuss preservation policies as they relate to the Statewide Building Code as well as a proposed Code of Ethics.

**Old Business**

**ARB Code of Ethics**

Mr. Nelson reviewed the Code of Ethics developed by the National Alliance of Preservation Commissions. Ms. Peverill noted that the Board already has Rules of Procedure in place, so another Code may be redundant. Mr. Lindauer explained how he had wanted to give guidance to new members, since the Board is regulatory and needs to adhere to a high standard of conduct. He had developed a set of rules and shared them with staff, who noted that most of what he had produced was already contained in a Code of Ethics developed by the National Alliance of Preservation Commissions. The Board asked to see Mr. Lindauer's guidance before considering adopting an additional document. Mr. Nelson said he would distribute it.

**New Business**

**Building Code/Preservation**

Mr. Nelson reviewed the Building Code provisions for exempting the replacement of residential roofing, siding, windows, and doors from any type of building permit. The building permit is the typical trigger for initiating the ARB review process so the exemption presents a legal issue. The Building Code Official has the authority, under the Statewide Building Code, to lift the exemption in a Historic District, but at issue are the cost of historic materials, such as slate, and

the questionable quality of other replacement materials such as wood siding. The Secretary of the Interior's Standards for Rehabilitation are interpreted by the National Park Service as allowing the consideration of substitute materials and substitute materials have been successfully used in federal tax act projects. In addition, the Secretary's Standards for Rehabilitation (which are specifically referenced in the City Code) are more flexible than the Standards for Restoration, Reconstruction, and even Preservation. If the exemption is to be lifted, the Board needs be ready to adhere to some sort of consistent policy. The Board asked staff to find out how other jurisdictions are addressing this issue.

Meeting adjourned at 8:59 p.m.

A handwritten signature in black ink, appearing to read "Owen Lindauer", written over a horizontal line.

Owen Lindauer, ARB Chair